



Case Reports: Author Guidelines

Case Reports discuss a clinical condition and the specific treatment techniques used. They are not intended to be commercial endorsements and should be presented objectively. A Case Report should present a case throughout the entire dental treatment process and help provide a learning tool for practitioners.

A Case Report must include a:

- brief overview of current research and treatments;
- discussion of the case;
- rationale for treatment approach;
- conclusion that encapsulates the article and the relevance to the dental practitioner.

A case report should include patient age and sex; patient presentation of concerns and complaints; patient's medical and dental histories; results of applicable dental examination and test(s); contraindications; preexisting conditions (medical and dental) that may affect treatment planning and outcome; any options presented to the patient; treatment plan in detail; treatment techniques, procedures, and progress; any interdisciplinary approaches; final treatment outcomes, and a follow-up of at least 1 year, including photos.

Product Names/References

Whenever possible, products used in the case or mentioned in the article must be generic so as not to appear as a commercial endorsement.

Review Process

All articles are peer reviewed in a blinded fashion. Any article that has failed peer review will not be considered for publication as a Case Report in *Compendium*. Authors will be informed when their manuscript has returned from review and advised as to its status: Passed, Failed or Modifications Requested. It is the author's responsibility to comply with requested modifications. Modified articles will be subject to a second blinded review.

Manuscript Components and Format

The manuscript should be approximately 2,000 words (including references and captions) and include:

- necessary author information (see *Author Information* section for specific requirements);
- a 1-paragraph abstract;
- 10-15 images (see *Illustrations & Captions* section for specific requirements)
- figure captions, numbered corresponding to the images;
- 15 to 20 references (see *References* section for specific requirements);
- no more than 3 tables.

Author Information

The manuscript must include the author's full name, degrees, practice name or academic affiliation, location (city and state), and e-mail address. The author should also submit a high-resolution (300 dpi at 3" wide) color headshot photograph (in JPEG, TIFF, or EPS format).

Images

- Digital images must be supplied as separate JPEG, TIFF, or EPS files. Do not embed your images into a PowerPoint, Microsoft Word, or other document. We cannot use them in these formats.
- Images must be at least 300 dpi (dots per inch) when enlarged to 3" wide.
- Please do not crop the photos.
- Images should be in a 4-color (CMYK) format.

- All images must be cited in the article by a parenthetical reference that corresponds to the Figure number you have assigned it. Example: Fig 1: The patient presented with a Class IV fracture on tooth No. 8.
 - Image files should be named to reflect the figure number within the text of the article.
 - All images must be accompanied by a brief caption that describes the image. These captions should be clearly labeled to correspond to Figure 1, Figure 2, etc. Captions should be listed at the end of the article.
- If facial or other identifying images of patients are submitted, they must be accompanied by assigned and dated consent form from the patient agreeing to the publication of that/those images.

References

- i References must appear in the text as numbered superscripts (not footnote or endnote annotations) and should be listed at the end of the manuscript in the exact order of appearance in the text.
- ii If you cite an article or book chapter more than once, only use one number for it (the first number you cited it as) throughout the text.
- ii Websites may be used as references if the content is from a clinical journal, university, manufacturer, or other qualified source. Websites such as Wikipedia, Yahoo, Ask, and WebMD are not acceptable. Please provide an access date.
- ii A manuscript that has been rejected for publication in any journal cannot be used.
- ii Provide complete bibliographic information for all materials cited. Journal references must include author(s), article title, journal title (use National Library of Medicine abbreviations only), volume number, issue number, inclusive page numbers, and year of publication).
- ii Follow these AMA Manual of Style examples:

Periodicals: Mattis BA, Valadez D, Valadez E, et al. The effect of the use of dental gloves on mixing vinylpolysiloxane putties. *J Prostodont.* 1997;6(3):189-192.

Books: Craig RG. Impression materials. In: Craig RG, ed; *Restorative Dental Materials*. 9th ed. St. Louis, MO: Mosby; 1993:306-313.

Conflict of Interest Disclosure

All authors must disclose their own or a family member's commercial or financial interest in products, or developmental or research relationships with companies that manufacture products by signing a "Conflict of Interest Declaration" form after their article is accepted. The relationship will be acknowledged in the article.

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Editorial Responsibility

The journal's staff will edit manuscripts to enhance their communication value to readers. However, content accuracy is the author's responsibility, along with incorporating editorial suggestions, answering queries, and approving changes.

Notice

Failure to comply with the instructions above may result in rejection for publication. The Editor-in-Chief and Publisher reserve the right to make revisions in the text where appropriate. If questions arise, the author will be contacted.